Minutes of Friends and Family Meeting 9 February 2016

Apologies

Lynda Giles, Karen Hutchison, Thashnee Ramkilawan, Amy Leeder, Belinda Boast, Rebecca Letson

Attendees

Marc Streader, Travers Smith, Jannine Peterson, Chelsea Hughes, Diana Himatpura, Blanch De Guzman, Cristina Perde, Rihi Ngakete, Carol Preston, Eve Juj, Kylie Farr, Amanda Sellers, Justine Daly, Cath Marshall, Sarah Hill, Bhawna, Lisa Mifsud, Himabindu Tammana, Debbie Galvin Vice Principal and Kevin Enright Principal.

Introduction-round table by all members in attendance.

Debbie and Kevin provided overview of Friends and Family Committee roles and responsibilities to new parents. They advised us that the online school calendar has replaced diary. This can be updated easily. Aim is to enable better planning and organisation and prevent crossover of activities.

Nominations for Friends and Family positions

President- vacant (vacated at end of meeting)
Vice President- Lynda Giles-Holmes
Treasurer- Kerrie Lee
Secretary- Carol Preston

Other duties

Newsletter- Chelsea Hughes and Thashnee Ramkilawan
Icy Poles- Christy Kistner (ordering) with volunteers needed each Wednesday (Term 1 and 4 only)
Grade 6 Yearbook- Kim Powell
School council liaison- Rebecca Letson
School Banking- Rebecca Letson (to collect from school and take to bank)
Amy Leeder (to collect from bank and return to school)

Back up banking - Eve, Jannine, Carol

Entertainment Book - Lynda has been contacted by company. Kylie will follow up with her whether she will be liaison person or hand over role.

**Agenda Items**

1. Swimmers Breakfast Pep Talk 8.30am Thursday 11 February (35 students)

8am start for volunteers - Kylie, Carol, Justine, Rihi, Cath

Shopping - Carol

2. Grade 6 school badges - Carol/Debbie to speak to Liz

3. Grade 6 yearbook permission forms - Carol to speak to Andrew Gilpen

4. Hot Cross buns

Committee decided not to run this event due to falling numbers of orders over the years. Possibility of other fundraisers to replace this… pyjama day or raffle. No final decision made on this.

5. Reusable lunch order bags

Rebecca has sourced reusable lunch order bags. Approved by Friends and Family last year, however these have not been ordered. Discussion with Rebecca last week indicated that she and Debbie were going to look at possibly rolling this out through school environmental captains.

Rebecca and Debbie to liaise further re this and feed back to committee.

6. Possible fundraising ideas discussed

Movie screening/ sausage sizzle - Chelsea to email companies re costs of big screen and movie hire. She will feed back to committee.

Cocktail party - St Mary’s hold annual cocktail party at Williamstown Yacht Club. Karen to follow this up with St Mary’s Parents Club

Yarraville Movie night
Chocolate drive- Good fundraiser last year but currently shops swamped with Easter eggs etc already. Perhaps hold off till later in year. Debbie expressed concern re running same fundraisers each year and perhaps keep ideas fresh.

School discos 2 held each year
Nothing finalised

7 Mothers Day stall. Term 2 week 4 6/5/16

Sub committee needs to be formed to commence ordering products.
Rihi has already been receiving catalogues from various companies.
Eve will supply schedule from last year.
Expression of interest already from Blanche, Chelsea, Cath and Karen.
Meeting to be held Tuesday 16/2/16 to form sub committee

8 Potential change of meeting day of Friends and Family committee.
It appears that Tuesday is a difficult day for many people. Discussed changing to Friday am meeting in Term 2 with possibility of occasional afternoon/evening meeting to accommodate working parents.

9 Debbie has requested committee members to email their interests, skill sets and possible ideas (that will be fed through Friends and Family meetings)
Please email to her galvin.deborah.l@edumail.vic.gov.au. Amended on 10/2/16
Please send hard copy to Friends and Family pigeon hole

10 Treasurer report and banking of Friends and Family monies
Kerry to liaise with Shelly Golz and provide treasurers report for next meeting.
Shelley has requested that all monies are counted by 2 parents prior to banking.

Close of meeting 10.30
Next meeting Tuesday 16/2/16